

# Corporate Governance Statement

For the year ended 30 June 2024

### Overview

The Board is responsible for the overall corporate governance of Qantas Airways Limited (Qantas) and its controlled entities (Qantas Group or Group). This includes adopting appropriate policies and procedures designed to ensure the Qantas Group is properly managed to protect and enhance the interests of its shareholders and all other stakeholder groups.

Corporate governance is core to ensuring the creation, protection and enhancement of shareholder value.

The Board maintains, and requires that Qantas Group Management maintains, the highest level of ethics at all times.

The Board monitors the operational and financial position and performance of the Qantas Group and agrees its business strategy, including agreeing the strategic goals of the Group and considering and approving a business plan and annual budget. The Board is committed to maximising performance, generating appropriate levels of shareholder value and financial return, and sustaining the growth and success of the Qantas Group.

The Board comprises a majority of Independent Non-Executive Directors who, together with the Chief Executive Officer (CEO) and Managing Director, have an appropriate balance of skills, knowledge, experience, independence and diversity. The Board endorsed and continued to apply the ASX Corporate Governance Principles and Recommendations (ASX Principles) 4th Edition throughout FY24, and at the date of this Corporate Governance Statement (Statement).

### **Qantas Governance Review**

While this Statement relates to the financial year ended 30 June 2024, it is important to note that, on 8 August 2024, the Qantas Board released a report following a review of key governance matters, which commenced in October 2023 and considered matters over the preceding 12 months (Governance Review). That report can be found here https://www.qantasnewsroom.com.au/wp-content/uploads/2024/08/QANTAS-BOARD-GOVERNANCE-REVIEW-REPORT.pdf

The Qantas Board and Qantas Group Management have committed to the implementation of all recommendations from the Governance Review, the vast majority of which are already well underway. With the benefit of that implementation, the Qantas Board believes that the Group's governance settings are market-leading, and the Board remains focused on ensuring that the Group maintains that leadership. In turn, that governance leadership will produce tangible cultural, management and leadership benefits for the Group.

Having regard to the timing of the release of the Governance Review, the impact of the implementation of its recommendations will be reflected in the 2025 Corporate Governance Statement.

For the year ended 30 June 2024

Between the end of FY24 and the date of this Statement, the Qantas Board reviewed its Board and Committee Roles and Responsibilities and, in-line with the recommendations from the Governance Review, the ambit of the Remuneration Committee has been expanded to become the People and Remuneration Committee, with a resulting change to responsibilities being introduced into its Charter. The Charters for the Board and each of the other Committees were also updated following their review, and the updated responsibilities, as relevant, are reflected in the latest versions of the respective Charters, which are available via the links below. More information will be provided in Qantas' 2025 Statement.

### Lay Solid Foundations for Management and Oversight

The Board has adopted a formal Charter which is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/board-charter.pdf

#### **Board Roles and Responsibilities in FY24**

## Area

#### Responsibilities



Strategy and objectives

Agreeing and reviewing the strategic direction and objectives of the Qantas Group and monitoring the implementation of that strategy by Management.

Approving and monitoring the progress of major capital expenditure, including major acquisitions and divestitures.

Input into and final approval of the annual operating budget (including the capital management budget).

Approving the Qantas Group's purpose and statement of values, including the Non-Negotiable Business Principles, and the Qantas Group Code of Conduct and Ethics (Code) that encourage and promote a culture of ethical and responsible decision-making, compliance with legal responsibilities, and transparency through effective and timely reporting. The Code is available on the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-code-of-conduct.pdf



Appointing, and removing the CEO.

Appointing and removing the Company Secretary.

Board and Executive Management development and succession planning.

Monitoring Executive Management's performance and implementation of strategy and policies, including assessing whether appropriate resources are available.

Approving the remuneration and incentive framework for Executive Management and Senior Executives and ensuring a clear relationship between performance and Executive remuneration.

Satisfying itself that the remuneration framework is aligned with the Qantas Group's purpose, behaviours, values, strategic objectives and risk appetite.



Satisfying itself that an appropriate risk management framework exists, in relation to financial and non-financial risks, to review, monitor and manage risk, including through internal compliance controls, codes of conduct, continuous disclosure, legal compliance and other significant corporate policies.

Setting the risk appetite within which Management is expected to operate and, at least annually, reviewing the effectiveness of Qantas' implementation of its risk management system and internal control framework.

For the year ended 30 June 2024

Area	Responsibilities
	Monitoring compliance with all relevant laws, tax obligations, regulations, applicable accounting standards and significant corporate policies, including the Code, which is available on the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-code-of-conduct.pdf
	Ensuring the Qantas Group has an appropriate corporate governance structure.
Governance	Overseeing the integrity of the accounting and corporate financial reporting systems, including appointment, reappointment or replacement of the external auditor, as well as closely monitoring the independence of the external auditor.
	Ensuring that the market and shareholders are fully informed of material developments.
	Approving and monitoring financial and other reporting to the market and shareholders.
	Appointing and evaluating the performance of the CEO.

# **Board Committee Roles and Responsibilities in FY24**

Committee	Responsibilities						
Nominations Committee	Assists the Board in fulfilling its corporate governance responsibilities with regard to:  — board appointments, re-elections and performance;  — inclusion and diversity objectives;  — directors' inductions, performance and continuing development;  — committee membership; and  — succession of the CEO.  In consultation with Management, the Nominations Committee annually reviews and endorses the Group's inclusion and diversity objectives and progress against those objectives.  Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-nominations-committee-charter.pdf						
Remuneration Committee	Assists the Board in fulfilling its corporate governance responsibilities with regard to remuneration matters, including:  — the remuneration framework for Non-Executive Directors, within the pool of Directors' fees approved by shareholders;  — the remuneration and incentive framework, including any proposed equity incentive awards for the CEO, Executive Management and other Senior Executives;  — recommendations and decisions (as relevant) on remuneration and all incentive awards for the CEO and Executive Management; and  — reviewing the overarching remuneration framework to understand whether it reflects Qantas' values.  Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-remuneration-committee-charter.pdf						

For the year ended 30 June 2024

Committee	Responsibilities					
	Assists the Board in fulfilling its corporate governance responsibilities with regard to financial reporting, compliance, audit and risk management, including:					
	<ul> <li>the integrity of the Qantas Group's financial reporting;</li> </ul>					
	<ul> <li>compliance with legal and regulatory obligations;</li> </ul>					
	<ul> <li>the effectiveness of the Qantas Group's enterprise-wide risk management and internal control framework; and</li> </ul>					
	<ul> <li>oversight of the independence of the external and internal auditors.</li> </ul>					
Audit Committee	The Audit Committee undertakes both the functions of an audit committee and the elements of a risk committee (other than those undertaken by the Safety, Health, Environment and Security Committee) as set out in the ASX Principles.					
Committee	The Audit Committee approves the Group Audit and Risk Internal Audit Charter, which provides Group Audit and Risk with full access to Qantas Group functions, records, property and personnel, and establishes independence requirements.					
	The Audit Committee approves the appointment, replacement and remuneration of the internal auditor.					
	or the internal addition					
	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-audit-committee-charter.pdf					
	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-					
Safety, Health,	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-audit-committee-charter.pdf  The Safety, Health, Environment and Security Committee (CHESS) undertakes the functions of a risk committee (other than those undertaken by the Audit Committee) as set out in the ASX Principles, namely the operational risk of the Qantas Group comprising safety, health,					
Safety, Health, Environment and Security Committee	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-audit-committee-charter.pdf  The Safety, Health, Environment and Security Committee (CHESS) undertakes the functions of a risk committee (other than those undertaken by the Audit Committee) as set out in the ASX Principles, namely the operational risk of the Qantas Group comprising safety, health, environment, security and business resilience matters.  To protect Qantas' reputation as one of the world's safest and most secure airlines, and to manage the safety, health, environment and security performance of the Qantas Group, CHESS assists the Board in fulfilling its strategy, policy, systems oversight, monitoring and corporate governance responsibilities in regard to safety, health, environment, security					
<b>Environment and</b>	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-audit-committee-charter.pdf  The Safety, Health, Environment and Security Committee (CHESS) undertakes the functions of a risk committee (other than those undertaken by the Audit Committee) as set out in the ASX Principles, namely the operational risk of the Qantas Group comprising safety, health, environment, security and business resilience matters.  To protect Qantas' reputation as one of the world's safest and most secure airlines, and to manage the safety, health, environment and security performance of the Qantas Group, CHESS assists the Board in fulfilling its strategy, policy, systems oversight, monitoring and corporate governance responsibilities in regard to safety, health, environment, security and business resilience matters, including:					
Environment and Security Committee	Charter: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-audit-committee-charter.pdf  The Safety, Health, Environment and Security Committee (CHESS) undertakes the functions of a risk committee (other than those undertaken by the Audit Committee) as set out in the ASX Principles, namely the operational risk of the Qantas Group comprising safety, health, environment, security and business resilience matters.  To protect Qantas' reputation as one of the world's safest and most secure airlines, and to manage the safety, health, environment and security performance of the Qantas Group, CHESS assists the Board in fulfilling its strategy, policy, systems oversight, monitoring and corporate governance responsibilities in regard to safety, health, environment, security and business resilience matters, including:  — oversight and monitoring of the Group Management System Standard (GMS);					

For the year ended 30 June 2024

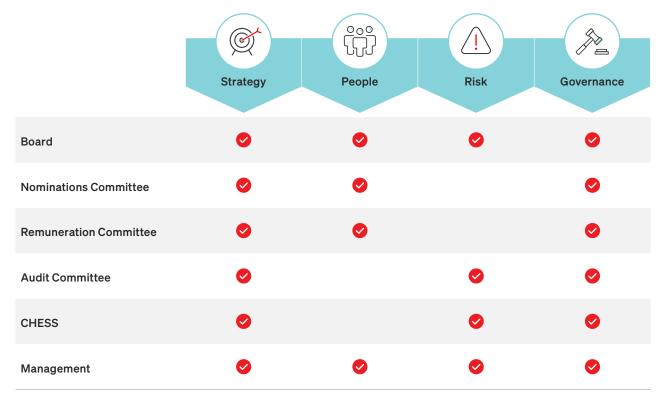
### **CEO and Key Management Roles and Responsibilities**

https://www.qantas.com/au/en/qantas-group/acting-responsibly/our-leadership.html

Role	Responsibilities					
CEO	Day-to-day management of the Qantas Group, with all powers, discretions and delegations authorised from time to time by the Board.  Annually assessing and reporting to the Board on the performance of the Senior Executives who report to the CEO, against agreed performance criteria.					
Group Leadership Team (GLT)	Implementing Qantas' strategic objectives.  Instilling and reinforcing Qantas' principles, values and desired culture.  Operating within the Code, values, budget and risk appetite set by the Board.  Providing the Board and its Committees with accurate, timely and clear information to enable them to effectively discharge their duties and responsibilities.					
Company Secretary	Accountable directly to the Board, through the Chair, the Company Secretary is responsible for all matters to do with the proper functioning of the Board.					
Internal Auditor	The internal auditor has a direct reporting line to the Audit Committee and also provides reporting to CHESS. The internal audit function is carried out by Group Audit and Risk and is independent of the external auditor.  Group Audit and Risk provides independent, objective assurance and advice on the Group's system of risk management, internal control, and governance, through:  — maintaining and improving the risk management framework, as approved by the Audit Committee;  — biannual risk reporting to the Audit Committee and CHESS; and  — performing audits and other advisory services to assure the risk management and internal control framework of the Qantas Group, and reporting to the Audit Committee and CHESS					

For the year ended 30 June 2024

### **Board and Management Framework**



#### **Board Meetings**

The Board holds several formally scheduled meetings a year; one serves to review and agree the Group's strategy, and to approve the financial plan and budget for the next financial year. Additional meetings and Board conference calls are held as required, including to consider matters of strategic importance with Executive Management.

Attendance at 2023/24 Board and Committee Meetings is contained in Qantas' Annual Report 2024.

#### **Australian Provisions**

The Constitution of Qantas Airways Limited (Qantas Constitution) contains the following provisions required by the Qantas Sale Act 1992 (Cth) to protect the airline's position as the Australian flag carrier:

- head office must be in Australia;
- two-thirds of the Directors must be Australian citizens;
- Board Chair must be an Australian citizen;
- quorum for a Directors' Meeting must include a majority of Directors who are Australian citizens; and
- maximum 49 per cent aggregate foreign ownership.

The Qantas Constitution is available on the Qantas website at: https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-constitution.pdf

For the year ended 30 June 2024

### Structure the Board to be Effective and Add Value

Board and Committee Composition<sup>1</sup> as at 30 June 2024.

#### **Richard Goyder**

Chair and Independent Non-Executive Director Appointed November 2017

#### Belinda Hutchinson

**Independent Non-Executive Director** Appointed April 2018

### **Doug Parker**

**Independent Non-Executive Director** Appointed May 2023

#### Dr Nora Scheinkestel

Independent Non-Executive Director Appointed March 2024

#### **Antony Tyler**

**Independent Non-Executive Director** Appointed October 2018

#### Alan Joyce

Former Chief Executive Officer and Managing Director Appointed July 2008, Ceased September 2023

#### Michael L'Estrange

Former Independent Non-Executive Director

Appointed April 2016, Ceased November 2023

**Nominations** Committee

Richard Goyder (Chair) Belinda Hutchinson Dr Nora Scheinkestel Antony Tyler

Remuneration Committee

Dr Nora Scheinkestel (Chair) Belinda Hutchinson (Chair) Doug Parker Todd Sampson

Dr Heather Smith

Chief Executive Officer and Managing Director Appointed as an Executive Director May 2023, and as Managing Director September 2023

Vanessa Hudson

#### John Mullen

**Independent Non-Executive Director** Appointed April 2024

### **Todd Sampson**

**Independent Non-Executive Director** Appointed February 2015

#### Dr Heather Smith

Independent Non-Executive Director Appointed August 2023

#### Jacqueline Hey

Former Independent Non-Executive Director Appointed August 2013, Ceased February 2024

#### Maxine Brenner

Former Independent Non-Executive Director Appointed August 2013, Ceased February 2024



Audit Committee

**Todd Sampson** Dr Nora Scheinkestel Dr Heather Smith



Safety, Health, Environment & Security Committee (CHESS)

> Antony Tyler (Chair) Vanessa Hudson Belinda Hutchinson John Mullen Doug Parker

Biographical details of the current Directors are contained in Qantas' Annual Report 2024. The Board considers that the current Directors have an appropriate mix of skills to enable the Board as a collective to discharge its duties and responsibilities effectively.

- Retirement of Richard Goyder as a Director and Board Chair, effective 16 September 2024.
- Appointment of John Mullen as Board Chair, and Chair of the Nominations Committee, effective 16 September 2024.
- Appointment of Dr Nora Scheinkestel as a Member of the Nominations Committee, effective 28 August 2024.

<sup>1</sup> The following changes to Board and Committee composition occurred or were announced between the end of FY24 and the Date of this Statement:

For the year ended 30 June 2024

## **Director Appointment and Re-election**

When appointing new Directors, the Board and its Nominations Committee look to ensure that an appropriate balance of skills, knowledge, experience, independence and diversity is maintained. Appropriate background checks are conducted prior to appointing any new Director, or putting a person forward for election as a Director, and external consultants are engaged to assist with the selection process, as necessary. In addition, each Board Member has the opportunity to meet with the nominated Director.

Directors receive formal letters of appointment setting out the key terms, conditions and expectations of their appointment, including a requirement to inform the Board Chair prior to accepting a new appointment to any entity's board or any other position with a significant time commitment attached.

Directors submitting themselves for re-election at a general meeting are reviewed and, if considered appropriate, endorsed, by the Nominations Committee. Directors are re-elected in accordance with the Qantas Constitution and the ASX Listing Rules.

Qantas discloses all material information relevant to a decision on whether or not to elect or re-elect a Director in the Qantas Notice of Meeting for the Annual General Meeting (AGM).

### **Board Skills and Experience**

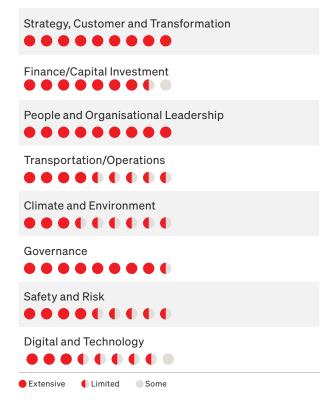
In FY24, the Board engaged external consultants to conduct an independent assessment of the skills and experience areas against which the Board is assessed.

Included in this review was the consolidation of the skills and experience areas, ensuring there is an explicit description of each skill and experience area (see page 10), and the introduction of an additional assessment criteria (three, compared to two, in prior years).

In FY24, the Board conducted self-assessments of its skills and experience across eight key skill areas.

The Board has committed to participating in periodic independent assessments of its skills and experience, with the first expected to occur in FY25.

# Board Expertise and Experience Matrix as at the date of this Statement.



For the year ended 30 June 2024

Skill	Description					
Strategy, Customer and Transformation	Identifying and assessing strategic opportunities and issues with management plans to address them. Overseeing transformational programs in relevant complex organisations, particularly with a customer focus.					
Finance/ Capital Investment	Overseeing the development and execution of significant capital investment programs alongside relevant financial accounting and reporting practices, in conjunction with evaluating the adequacy of internal financial controls and systems.					
People and Organisational Leadership	Experience with organisational structures, culture and capability, including values alignment and inclusion, as well as succession planning for key leadership roles in the organisation. Understanding of remuneration frameworks and their application, including linkage to strategy.					
Transportation/ Operations	Overseeing significant international operating entities (ideally transport/airline related) where there is a proven reputation for achieving world class standards.					
Climate and Environment	Overseeing programs that have achieved significant gains in environmental sustainability and leading-edge practices through proactive appointment of initiatives related to climate change, emissions reduction, and responsible sourcing.					
Governance	Familiarity with managing legal regulatory public policy and corporate affairs issues, including experience interacting with government and regulators.					
Safety and Risk	Identifying and managing key operating risks related to financial and non-financial issues. In particular, monitoring the appropriateness and thoroughness of systems to ensure world class safety performance.					
Digital and Technology	Experience or oversight of application of digital programs, technology platforms or data-driven environments, particularly with a focus on improving customer understanding/experience and operations.					

For the year ended 30 June 2024

### Independence of Directors

Independent Non-Executive Directors are free from any business or other relationship that could, or could be perceived to, materially interfere with their independent judgement, and are willing to express their opinions openly at the Board table. The Board does not consider it possible to list comprehensively the criteria for independence. The approach and attitude of each Non-Executive Director is critical, in addition to other relevant factors which may include whether a Non-Executive Director is currently, or within the last three years was:

- a substantial shareholder of Qantas, or a representative, officer or employee of, or otherwise associated directly with, a substantial shareholder of Qantas:
- employed in an Executive capacity by the Qantas Group;
- a principal of a material professional advisor or a material consultant to the Qantas Group, or an employee materially associated with the service provided;
- a material supplier or customer of the Qantas Group, or an officer of, or otherwise associated directly or indirectly with, a material supplier or customer;
- in a material contractual relationship with the Qantas Group other than as a Director;
- on the Board for a period which could materially interfere with the Director's ability to act in the best interests of the Qantas Group (and it is neither possible nor appropriate to assign a fixed term to this criteria);
- free from any interest, position, association or other relationship which could, or could be reasonably perceived to, materially interfere with the Director's ability to act in the best interests of Qantas; or
- a recipient of performance-based remuneration (including options or performance rights) from, or participates in, an employee incentive scheme.

Each Director is required to disclose to the Board, on an immediate and ongoing basis, if he or she has an interest or relationship which is likely to impact materially on his or her independence or if a Director believes he or she may no longer be independent.

Qantas believes that the materiality thresholds set out below are relevant to assessing the independence of Non-Executive Directors:

- a relationship which accounts for more than 10 per cent of the Director's gross income (other than Directors' fees paid by Qantas); and
- when the relationship is with a firm, company or entity, in respect of which the Director (or any associate) has more than a 10 per cent shareholding in a private company or a 2 per cent shareholding in a listed company.

The following materiality thresholds are also considered relevant:

- in respect of advisors or consultants if fees paid exceed \$2 million per annum;
- in respect of suppliers if goods or services purchased by the Qantas Group exceed 2 per cent of Qantas' annual consolidated gross revenue (other than banks, where materiality must be determined on a case-by-case basis); and
- in respect of customers if goods or services supplied by the Qantas Group exceed 2 per cent of Qantas' annual consolidated gross revenue.

Close family ties and cross-directorships may also be relevant in considering interests and relationships which may compromise independence.

Qantas has commercial relationships with most major entities in Australia. Any Director on the board of another entity is expected to excuse themselves during any meeting when that entity's commercial relationship with Qantas is to be discussed.

Qantas currently has one Executive Director who is not considered to be independent, being CEO and Managing Director, Vanessa Hudson.

Independent legal, financial or other professional advice at the expense of Qantas is available to the Directors, if necessary, in relation to any issues of Director independence.

At the 2000 AGM, shareholders approved Qantas entering into Director Protection Deeds with each Director.

For the year ended 30 June 2024

## Continuous Improvement, Development and Performance

## The Board recognises the importance of continuously monitoring and assessing its performance and undertakes a structured annual review of its performance and that of its Committees. The Board also periodically engages the assistance of external consultants to facilitate formal Board and Committee performance reviews. **Board and Committees** During FY24, the Board engaged an external business advisor to facilitate the review of Board and Committee performance as part of the Governance Review. Each Director completed a detailed survey and participated in multiple rounds of in-depth interviews, the outcomes of which were analysed and presented to the Board as a whole by the external advisor. A formal induction program is provided to new Directors to ensure they have a working knowledge of the Qantas Group (including its structure, operations and risk profile - as well as its behaviours and values) and of the aviation industry. Directors have open access to all relevant information, including discussions with Directors Management and subject matter experts, and site visits to observe operations. Directors may meet independently with Management at any time to discuss areas of interest or concern. Existing Directors are also encouraged to undertake ongoing professional development to maintain the skills and knowledge needed to perform their role as Directors effectively. Executives of the Qantas Group are appointed on the basis of their skills, experience, knowledge and diversity. Appropriate background checks are conducted prior to any appointment with the Group. In FY24, the performance of the CEO was reviewed by the Board, with the outcomes of the review reported to the Board. Performance of Senior Management was reviewed by the CEO, with the outcomes of these reviews reported to the Remuneration Committee (now known as the People & Remuneration Committee). As recommended by the Governance Review, Management the Board has enhanced and refreshed the rigour and breadth of performance reviews of the CEO and the Group Leadership Team. On 8 August 2024, the Board announced the result of its review of the annual and long-term incentives relevant to the financial year ended 30 June 2023 for the former CEO of the Group and the Group Management Committee, which resulted in the reduction in rewards to those members of Management. That announcement can be reviewed here: https://www.qantasnewsroom.com.au/media-releases/update-on-fy23executive-remuneration/ In September 2023, Vanessa Hudson commenced as the Qantas Group CEO and Managing Director. Succession FY24 also saw the appointments of Dr Heather Smith (in August 2023), and Renewal Dr Nora Scheinkestel (in March 2024), and John Mullen (in April 2024). Richard Goyder will retire as a Director and Chair of the Board, with Mr Mullen

taking on the role of Board Chair, on 16 September 2024.

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### **Inclusion and Diversity Disclosures**

The Qantas Group Inclusion and Diversity Strategic Framework 2021–2024<sup>1</sup> guides the Group's commitments on inclusion and diversity.

# Responsibilities Area Drive better business outcomes and an improved employee experience through shared accountability for inclusion and diversity. 1) Diversity in our organisation and ways of working; 2) an inclusive people experience; and 3) external leadership. and objectives Further information: https://www.qantas.com/au/en/qantas-group/acting-responsibly/ourpeople.html The Inclusion and Diversity Policy outlines roles and responsibilities for implementation. This can be found at https://www.qantas.com/content/dam/qantas/pdfs/about-us/ corporate-governance/qantas-inclusion-diversity-policy.pdf During FY24, the Nominations Committee, in consultation with the GLT, was responsible for setting and reviewing the Group's inclusion and diversity annual objectives and initiatives. Governance Board level oversight of Inclusion and Diversity has since been transitioned to what is now the People and Remuneration Committee. The Group's three-year measurable objective for gender balance, set by the Board Nominations Committee, was 42 per cent of females in senior management roles<sup>2</sup> by 30 June 2024.



**Targets** 

The Group made sound progress against this three-year gender target, reaching 39.8 per cent representation of women in senior leadership.

The Group continues to focus on three key levers to improve representation of women in senior leadership; external hires, internal promotions and preventing attrition. Progress has been made on external hires, with 50 per cent of external appointments into senior roles being female talent. Additionally, women were underrepresented in exits from senior roles compared to male peers. Internal promotions remain the greatest opportunity, with males being overrepresented in internal promotions, particularly in operational and technical roles.



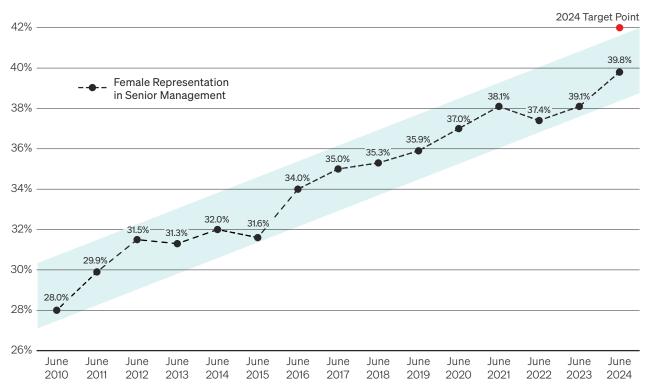
The Group complied with the Australian Workplace Gender Equality Act 2012 by submitting annual compliance reports for  $2024^2$ .

<sup>1</sup> Senior management is defined as Group Executive, Executive Manager, Heads of, and Senior Manager levels (known as Job Grade 4 and above, or JG4+) and includes majority owned entities of Qantas Airways Limited, excluding Qantas Superannuation.

<sup>2</sup> Includes Australian-based employees only.

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### Representation of Women in Senior Management (JG4+) 2011 to 2024, with 2024 External Target 42%1



### **Group Gender Representation**

Reporting Obligations	2024	2023	2022	2021	2020	2019	2018	2017	2016
Percentage of women employees in the whole organisation <sup>2</sup>	50.5%	46.4%	44.8%	43.6%	42.5%	42.0%	42.3%	42.6%	41.7%
Percentage of female graduates recruited <sup>2</sup>	46.8%	46.8%	N/A <sup>4</sup>	N/A <sup>4</sup>	47.5%	34.4%	51.9%	52.4%	61.0%
Percentage of women in senior management positions <sup>1</sup>	39.8%	39.1%	37.4%	38.1%	37.0%	35.9%	35.3%	35.0%	34.0%
Percentage of women on the Board <sup>3</sup>	37.5%	40.0%	37.5%	40.0%	40.0%	36.4%	36.4%	30.0%	30.0%

<sup>1</sup> Represents majority owned entities of Qantas Airways Limited, excluding Qantas Superannuation.

<sup>2</sup> Represents majority owned entities of Qantas Airways Limited, plus Jetstar Asia Pte. Ltd.

<sup>3</sup> Represents Qantas Airways Limited only.

<sup>4</sup> No graduate intake in 2021 and 2022.

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# Instil a Culture of Acting Lawfully, Ethically and Responsibly

The Board has established a corporate governance framework, comprising Non-Negotiable Business Principles (**Principles**) and Group Policies, which forms the foundation for the way in which the Qantas Group undertakes business.

The Principles and Group Policies are detailed in the Qantas Group Business Practices Document, which is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-business-practices-document.pdf.

Committee	Responsibilities				
	The Code governs conduct for Directors, employees, contractors and agents of the Qantas Group and any person or organisation that acts for it. The Board and Audit Committee are informed of any material breaches of the Code, as appropriate.				
	The Code sets out the minimum requirements and responsibilities in a number of areas, including:				
	<ul> <li>compliance with laws, regulations and ethical standards;</li> </ul>				
	<ul> <li>government engagement and political donations;</li> </ul>				
	<ul><li>anti-bribery and corruption;</li></ul>				
	<ul> <li>giving or receiving gifts, benefits and hospitality;</li> </ul>				
	<ul><li>charitable donations;</li></ul>				
	<ul><li>conflicts of interest;</li></ul>				
	<ul> <li>accounting records, retention and storage of data, and use of confidential information;</li> </ul>				
Qantas Group	<ul> <li>anti-money laundering, sanctions and trade control laws;</li> </ul>				
Code of Conduct and Ethics (Code)	<ul> <li>dealing with auditors and investigators;</li> </ul>				
and Elmos (Godo)	<ul> <li>making public statements about the Qantas Group;</li> </ul>				
	<ul><li>continuous disclosure;</li></ul>				
	<ul><li>share trading;</li></ul>				
	<ul> <li>competition and consumer law compliance;</li> </ul>				
	<ul><li>whistleblowing;</li></ul>				
	— privacy;				
	— inclusion and diversity;				
	— human rights; and				
	<ul> <li>equal employment opportunity.</li> </ul>				
	The Code is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-code-of-conduct.pdf				
	Contained in the Code, this Policy sets out guidelines designed to protect the Qantas Group and its personnel from intentionally or unintentionally breaching the law.				
Share Trading Policy	The Policy prohibits Qantas personnel from dealing in the securities of any Qantas Group entity while in possession of material non-public information. In addition, certain nominated Qantas personnel (including Key Management Personnel) are required to follow specified procedures and are prohibited from dealing in Qantas shares (with some exceptions, as mentioned in ASX Guidance Note 27) between:				
	<ul> <li>31 December and 24 hours after the release to the ASX of Qantas' half-year results; and</li> </ul>				
	<ul> <li>30 June and 24 hours after the release to the ASX of Qantas' full year results.</li> </ul>				
	Nominated Qantas personnel are also prohibited from entering into any hedging or margin lending arrangement or otherwise granting a charge over the securities of any Qantas Group listed entity where control of any sale process relating to those securities may be lost.				

For the year ended 30 June 2024

Committee	Responsibilities					
Anti-bribery and Corruption Policy	Also contained in the Code, this Policy sets out that our people and every person representing the Qantas Group must, regardless of their position or location, comply with all applicable anti-bribery laws.  All material breaches of the Code (including this Policy) are reported to the Board and Audit Committee.					
Whistleblower Policy	The Qantas Group encourages all Disclosing Persons (as defined in the Policy) to raise matters that are of legitimate concern, including in relation to a potential breach of any legal or regulatory requirement, or a Qantas Group Policy.					
	Qantas has a well-established Whistleblower Committee that reports to the Audit Committee on Qantas' Whistleblower Program. The Whistleblower Committee oversees investigations and ensures that the Board and Audit Committee are appropriately informed of any material incidents reported under the Policy.					
	The Whistleblower Policy applies to all current and former Qantas Group employees, as well as a range of other stakeholders, and is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/whistleblower-policy.pdf					
	The Qantas Group has formal policies and statements relating to its legal and other obligations. These include areas such as health and safety, environment, security, cyber, finance, risk management, employment practices, contracts, legal matters, modern slavery and human trafficking and fair trading.					
Other policies	Policies are supported by procedures for compliance and monitoring effectiveness.					
	A summary of our core business principles, behaviours, values and practices can be found in the Qantas Group Business Practices Document, which is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-business-practices-document.pdf					

### **Our Behaviours**

Our Behaviours are how we do things every day; they are built on what makes us unique and sets us apart and provide common language to guide expectations of ourselves and others.

Our purpose	We take the spirit of Australia further				
	Responsible	Respectful	Resilient	Excellence	
Our behaviours	Always care and be responsible	Working together; being respectful and inclusive	A positive attitude to everyday challenges	Striving for excellence in all we do	

For the year ended 30 June 2024

### Safeguard the Integrity of Corporate Reports

#### **Verification of Corporate Reporting**

Qantas' half-year and annual financial reports are each respectively audited by Qantas' independent external auditor, KPMG. Prior to Board approval of both financial reports, the Board receives the following from KPMG:

- An independence declaration confirming that there were no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 (Cth) (Corporations Act), and that there were no contraventions of any applicable code of professional conduct in relation to the review; and
- the independent external auditor's review report to the shareholders of Qantas.

In addition to being externally audited, Qantas' halfyear and annual financial reports are also subject to the internal verification process referred to further below for Other Periodic Corporate Reports.

#### **CEO and CFO Declaration**

Prior to Board approval of Qantas' half-year and annual financial reports, the CEO and CFO provide the Board with the declarations required under section 295A of the Corporations Act and Recommendation 4.2 of the ASX Principles.

The due diligence undertaken by the CEO and CFO in preparation for making such a declaration involves requiring Senior Executives across the Qantas Group to conduct a Financial and Corporate Governance Self-Assessment, whereby they are required to report any financial, governance and risk management issues that could materially impact the Group's financial statements and/or represent an unmanaged or unreported policy breach, or a systemic policy non-compliance.

For the financial year ended 30 June 2024, the CEO and CFO made a declaration in accordance with section 295A of the Corporations Act. The declaration was formed on the basis of a sound system of risk management and internal control which is operating effectively. An equivalent declaration was made for the half year ended 31 December 2023.

# Other Periodic Corporate Reports

Qantas is committed to providing transparent, concise and effective disclosure in all its corporate reporting, which includes verifying the integrity of all periodic corporate reports released to the market that are not audited or reviewed by its external auditor.

The verification process undertaken involves internal review and approval by Senior Executives and the Board prior to release to the ASX. Reports are prepared by, or under the supervision of, subject matter experts, and material disclosures are allocated to designated areas of the business to substantiate by reference to company source documents or, if no source documents are available, by persons with the knowledge and expertise to confirm the accuracy and completeness of the disclosures. Once the reports have gone through an appropriate, layered Management review and sign-off process, they are subject to final review and approval by Senior Executives, the relevant Board Committee, or the Board as a whole, as appropriate.

For the year ended 30 June 2024

### Independence of External Auditor

Qantas rotates its lead audit partner every five years and imposes restrictions on the employment of personnel previously employed by the external auditor. Qantas rotated its lead external audit partner during 2021/22. The next rotation of audit signing partner for KPMG will take place following the finalisation of the audit for the FY26. Notwithstanding there are no service, quality or independence issues with the current auditor, in consideration of best practice, the Qantas Group has decided to undertake a competitive external audit tender process during the FY25 for appointment in relation to the FY26.

The Board and Audit Committee conducts regular reviews of the independence safeguards put in place by the external auditor. Policies and procedures are in place to restrict the type of non-audit services which can be provided by the external auditor and a detailed review of non-audit fees paid to the external auditor is undertaken on a quarterly basis.

At each meeting, the Audit Committee meets privately with Executive Management without the external auditor, and with the internal and external auditors without Executive Management. The external auditor attends each AGM.

As required by section 300(11D)(a) of the Corporations Act, and the Audit Committee Charter, the Audit Committee has advised the Board that it is appropriate for the following statement to be included in the 2024 Directors' Report under the heading 'Non- Audit Services':

'The Directors are satisfied that:

- the non-audit services provided during 2023/24 by KPMG as the external auditor were compatible with the general standard of independence for auditors imposed by the Corporations Act; and
- 2) any non-audit services provided during 2023/24 by KPMG as the external auditor did not compromise the independence requirements of the Corporations Act for the following reasons:
  - KPMG services have not involved partners or staff acting in a managerial or decision-making capacity within the Qantas Group or being involved in the processing or originating of transactions;
  - ii) KPMG non-audit services have only been provided where Qantas is satisfied that the related function or process will not have a material bearing on the audit procedures;
  - iii) KPMG partners and staff involved in the provision of non-audit services have not participated in associated approval or authorisation processes;
  - iv) a description of all non-audit services undertaken by KPMG and the related fees have been reported to the Board to ensure complete transparency in relation to the services provided; and
  - the declaration required by section 307C of the Corporations Act, confirming independence has been received from KPMG.'

For the year ended 30 June 2024

### **Make Timely and Balanced Disclosures**

Qantas proactively communicates with its shareholders via the ASX and its web-based Newsroom. The Board receives copies of all material market announcements for review and approval of release to the market, as well as a final copy promptly after they have been released. Additionally, Qantas actively conveys its publicly-disclosed information and seeks the views of its shareholders, large and small, in a number of forums, including at the AGM, Qantas Investor Days and, as is common practice among its major listed peers, through periodic meetings with current and potential institutional shareholders.

Qantas is committed to ensuring that trading in its shares takes place in an orderly and informed market, with transparent and consistent communication with all shareholders. Qantas has an established process to ensure that it complies with its continuous disclosure obligations at all times, including a biannual confirmation by all Executive Management that the areas for which they are responsible have complied with the Qantas Group Continuous Disclosure Policy, contained in the Qantas Code, which is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-code-of-conduct.pdf

### Respect the Rights of Security Holders

Qantas has a Shareholder Communications Policy which promotes effective two-way communication with shareholders and the wider investment community and encourages participation at general meetings. The Policy is available in the Our Reporting Approach section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-code-of-conduct.pdf

Information about the Qantas Group, our governance and all company announcements lodged by Qantas with the ASX are available on the Qantas Investor website. This includes the Annual Report, Notices of Meeting, and payment statements. In addition, materials presented at significant investor and analyst briefings are made available on the Qantas Investor website and are lodged with the ASX ahead of the presentation, where required. The Qantas Investor website is at https://investor.qantas.com/Home/

Qantas is committed to minimising its impact on the planet – in the air and on the ground – so that future generations can continue to experience the wonder of travel. Qantas continues to communicate electronically with its shareholders.

Electronic communication has the added advantage of being timelier and more cost-effective, and is available for items such as meeting documents, dividend statements and annual reports. Shareholders should contact Link Market Services if they want to elect to receive electronic communications. For more information, see the Qantas Investor website at https://investor.qantas.com/Home/

The 2024 AGM proceedings will be presented in a hybrid format – offering both in-person and online attendance and voting, as well as a live and archived webcast. Shareholders unable to attend will have the opportunity to lodge a direct or proxy vote and submit questions and comments to Qantas or the external auditor prior to the AGM. All resolutions considered at the AGM are decided by a poll.

To view the 2024 Qantas Notice of Meeting (2024 NOM), access a Voting Form and submit a question, visit the Qantas Investor website at https://investor.qantas.com. It is expected the 2024 NOM will be made available to Shareholders in late September 2024.

Qantas' contact details are available on the Qantas Investor website at https://investor.qantas.com and shareholders can email Qantas from this page or contact its share registry, Link Market Services, at registry@qantas.com.

For the year ended 30 June 2024

### Recognise and Manage Risk

Qantas is committed to embedding risk management practices to support the achievement of business objectives and fulfil corporate governance obligations. Within the Board-approved risk management framework, Management has designed and implemented a risk management and internal control system to manage Qantas' business risks.

Qantas is a complex business and is exposed to a range of strategic, financial, operational, social responsibility and sustainability-related risks that are inherent in operating in the aviation industry, and other external events such as aviation incidents, natural disasters, climate change, international conflicts or an epidemic. In rare circumstances, 'black swan' events can materialise, resulting in unexpected consequences such as those that the aviation industry experienced due to the COVID-19 pandemic.

Risks that could affect Qantas' performance include:

- general economic and business conditions in Australia and globally, including geopolitical tensions;
- uncertainty surrounding changes in market demand;
- impact of fluctuations in the price of aviation fuel and foreign exchange rates;
- intensified competition due to factors such as airline expansions, consolidations, alliances, market entry by new airlines, and competitive pricing strategies;
- inability to realise customer value proposition and diminution in customer satisfaction and loyalty where product and services are not aligned with changing customer expectations;
- impact of evolving technology on business models and disintermediation;
- major policy or regulatory changes impacting demand or operations;
- fragility of the global supply chains impacting delivery of strategic initiatives and/or operations;
- legislative reforms and risk of industrial action associated with enterprise bargaining disputes;
- inability to meet stakeholders' climate change expectations across environmental, social or governance requirements, impacting social licence to operate;
- cyber security incident (cyber attacks), unplanned outages of critical systems and data protection, including privacy;
- unethical or non-compliant business practices by an employee, contractor or agent; and
- challenges in attracting and retaining essential personnel.

The Qantas Group Risk Management Framework (Framework) supports the proactive management of these and other risks facing Qantas. The Qantas Group Risk Management Policy sets out the minimum requirements, roles and responsibilities for managing risk across the Qantas Group. The Risk Management Policy is summarised in the Qantas Group Business Practices Document, which is available in the Our Governance section of the Qantas website at https://www.qantas.com/content/dam/qantas/pdfs/about-us/corporate-governance/qantas-business-practices-document.pdf

The Framework is aligned to the International Standard on Risk Management (ISO 31000:2018) and the Committee of Sponsoring Organisations of the Treadway Commission framework for evaluating internal controls. The Framework was reviewed by the Audit Committee during 2023/24 and an independent review of the Framework is performed periodically to ensure effectiveness and drive continuous improvement.

The GMS provides a common standard for identifying, assessing and managing business risks across the Qantas Group. The GMS provides guidance for business units, regarding leadership, commitment and planning, process management, risk management, assurance and training and promotion.

Material risks and Management's responses to managing these risks are escalated to Executive Management, Board Committees and the Board, as appropriate, and are reported as part of the risk reporting process. Risk management is also integrated into key business decision-making and activities, including strategy development, projects and change initiatives.

Management undertakes self-assessments, audits and risk management reviews to confirm that risks are being effectively managed and reported to the Board through the Audit Committee and CHESS, as appropriate. On a biannual basis, Executive Management certifies that there is an effective risk management process in place within their respective areas of responsibility.

For the year ended 30 June 2024

#### Internal Audit

Group Audit and Risk adopts a risk-based approach in formulating its audit plan, to align audit activities to the key risks across the Qantas Group. The audit plan is approved by the Audit Committee biannually and submitted to CHESS for information.

In addition to Group Audit and Risk, operationally focused business units within the Qantas Group have their own internal audit functions to provide assurance to accountable managers on the effectiveness of operational risk management and compliance.

The findings from the internal audit and operational audit activities, along with the status of audit management actions, are reported to the Audit Committee, and through operational safety governance structures to CHESS, as appropriate.

### Remunerate Fairly and Responsibly

The Qantas Executive remuneration objectives and approach are set out in full in the Directors' Report, which is contained in the Qantas Annual Report 2024.

Information about the remuneration of Executive Management is disclosed to the extent required in the Remuneration Report, which is part of the Directors' Report contained in the Qantas Annual Report 2024.

Qantas Directors are entitled to statutory superannuation and certain travel entitlements (accrued during service) which are reasonable and standard practice in the aviation industry. Non-Executive Directors do not receive any performance-based remuneration. Details of Directors' remuneration are disclosed to the extent required in the Remuneration Report, which is part of the Directors' Report contained in the Qantas Annual Report 2024.

